

DEPARTMENT OF AGING

1600 K STREET

SACRAMENTO, CA 95814-4020

Internet Home Page: www.aging.ca.gov

TDD Only 1-800-735-2929

FAX Only (916) 327-2081

(916) 322-0782

**PROGRAM MEMO**

TO: AREA AGENCIES ON AGING (AAAs)	NO.: PM 03-20 (P)
SUBJECT: State Fiscal Year (SFY) 2002-04 Title III E Contract Amendment #3	DATE ISSUED: November 7, 2003
REVISED:	EXPIRES: Until Superseded
REFERENCES: Older Americans Act (OAA) Amendments of 2000, PM 02-15 (P)	SUPERSEDES:
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input checked="" type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input type="checkbox"/> CBSP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other: _____	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <u>Process Amended Contracts</u>	
INQUIRIES SHOULD BE DIRECTED TO: Your Assigned AAA-Based Team	

Attached are four copies of your amended Title III E contract. This contract reflects changes for additional funds received from the Administration on Aging for Federal Fiscal Year (FFY) 2003 from the federal reallocation process and funds carried over from Fiscal Year 2002-03. Please sign and return all four copies of the amendment (STD 213) with original signatures to:

California Department of Aging
 Business Services and Contracts Section
 1600 K Street
 Sacramento, CA 95814

FEDERAL ONE-TIME-ONLY (OTO)

The Department received additional federal funds of \$97,564 in FFY 2003 for Title III E programs. These funds are being allocated as OTO in SFY 2003-04.

In addition, your budget display reflects a decrease to SFY 2002-03 baseline funds for any unexpended funds and an increase to SFY 2003-04 OTO for these same funds.



As a reminder, Title III E OTO funds cannot be used to increase baseline needs. Title III E OTO funds can only be used for the following purposes:

- (1) The purchase of equipment which enhances the delivery of services to the eligible service population;
- (2) Home and community-based projects which assist caregivers to maintain care received in the home environment, as approved by the Department; or
- (3) Innovative pilot projects as approved by the Department.

TITLE III E BUDGETS

Budget revisions incorporating the attached Budget Display amendments are due to your AAA-Based Team **as soon as possible, but no later than 30 days from the date of this PM.**

Original Signed By Lora Connolly for

Lynda Terry
Director

Attachments